

II. SIGNATURES

Applicant: Obtain the acknowledgment of four (4) homeowners who are most affected because they have a view of your change. Include adjacent homeowner(s). If any adjacent property is tenant-occupied, indicate "tenant" next to the Name (and include address); Simmons Management Group will notify the homeowner of your application. If an adjacent homeowner refused to sign, indicate "declined" next to Signature.

Attention Signer: Your signature below indicates an awareness of the applicant's intent and **does not** constitute approval or disapproval of the proposed change. Any comments you wish to be considered regarding this application must be made in writing to the mailing address on page 2, within five (5) days of the request to sign below.

Name _____ Signature _____
Lot # _____
Address _____ Phone (optional): _____

Name _____ Signature _____
Lot # _____
Address _____ Phone (optional): _____

Name _____ Signature _____
Lot # _____
Address _____ Phone (optional): _____

Name _____ Signature _____
Lot # _____
Address _____ Phone (optional): _____

III. OWNER'S ACKNOWLEDGMENTS:

- A. I have read and understood the Architectural and Environmental Standards and Guidelines for Shipley Farms HOA. Further, I understand...
- B. ...that there are architectural requirements covered by the covenants, and an Architectural and Environmental Review Committee (AERC) and review process as established by the Board of Directors.
- C. ...that no work on this request shall commence – undertaken by me or on my behalf – until I have received the AERC's written approval of this application, and that any exterior alteration before approval is not allowed. If such alteration is made, I may be required to the property to its former condition at my own expense if the alteration is made, and I may be required to pay all legal expenses incurred to achieve compliance.
- D. ...that nothing herein shall be construed to represent that the proposed alteration shall violate any of the provisions or building and zoning codes of the county to which the above property is subject, or shall be construed as a waiver or modification of any said restriction.
- E. ...that all proposed improvements must meet county codes. My signature indicates that these standards are or will be met to the best of my knowledge. I understand that application for a county building permit is my responsibility.
- F. ...that a copy of this application will be returned to me after review by the AERC.
- G. ...that any variation from the original application must be resubmitted for approval.
- H. ...that any approval is contingent upon constructions or alterations being completed in a workmanlike manner.
- I. ...that the alteration authority granted by this application will be revoked automatically if the alterations requested have not commenced within 180 days of the approval date and completed within twelve months or the date specified by the AERC.
- J. ...that members of the AREC are permitted to make routine inspections.

OWNER/APPLICANT SIGNATURE: _____ DATE _____

CO-OWNER/APPLICANT SIGNATURE: _____ DATE _____

- ATTACHMENTS:
- (1) Site plan or house location survey marked with change being requested.
 - (2) Sketch, photo, catalog illustration, etc..

FOR COMMITTEE USE ONLY:	DATE RECEIVED _____
APPROVED (Signature): _____	DATE: _____
DISAPPROVED (Signature): _____	DATE: _____
COMMENTS (restrictions, additional requirements, time frames, reason for disapproval):	

Mail to: Shipley Farms HOA
Architectural & Environmental Review Committee
c/o Simmons Management Group, Inc.
8911 60th Avenue, Second Floor
College Park, MD 20740

*** NO OTHER FORM WILL BE ACCEPTED ***